

**THE VILLAGE AT MOUNTAIN RIDGE HOMEOWNERS ASSOCIATION (HOA)
Architectural Review Committee (ARC) Improvement Request**

Name(s):
Phone:

Address:
Email Address:

Mailing address if different from filing: [Click here to enter text.](#)

First Submittal Re-Submittal Pre-Approved (see list below)

This request involves the following type(s) of improvement(s):

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Painting | <input type="checkbox"/> Deck/Patio Slab | <input type="checkbox"/> Mailbox | <input type="checkbox"/> Drive/Walk Addition |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Patio Cover | <input type="checkbox"/> Weather Device | <input type="checkbox"/> Front/Storm Doors |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Solar System | <input type="checkbox"/> Structure | <input type="checkbox"/> Retaining Wall |
| <input type="checkbox"/> Windows | <input type="checkbox"/> Roof/Addition | <input type="checkbox"/> Garage Door | |
| <input type="checkbox"/> Other: Click here to enter text. | | | |

Are you requesting a variance and, if so, what is the variance and why is it requested?

Describe improvements (including items in the ARC Guidelines such as exterior design, height, color, building materials, landscape plans, fence layout, and other relevant information):

Planned start and completion dates:

I understand that approval by the ARC must be received in order to proceed. ARC approval does not constitute approval of the local building department, drainage design, or structural soundness. I understand that I may be required to obtain building permits and that I must maintain proper drainage on my lot. Upon completion of my improvement, I hereby authorize the ARC and/or the Management Company to enter onto my property for exterior inspection at a mutually agreed upon time, if requested. I further understand that The Village at Mountain Ridge HOA may request additional information prior to reviewing the request.

Date:

Enter Signature (enter your full name here):

Please see the ARC Guidelines for instructions on submitting the Application via the HOA website, or alternatively, two hardcopies mailed or hand delivered to the Management Company.

Received by Management Company (date): [Click here to enter text.](#) *Number:* [Click here to enter text.](#)

ARC Decision (date): *Approved* *Conditionally Approved* *Disapproved*

Additional Comments: [Click here to enter text.](#)

PRE-APPROVED LIST

Roof Material:

| Manufacturer | Type/Style | Product Name | Approved Colors | Requested |
|-----------------------------|------------------------|----------------------------|---|--------------------------|
| CertainTeed | Laminated Asphalt | Landmark | Weathered Wood, Burnt Sienna, Heather Blend, Driftwood, Moire Black | <input type="checkbox"/> |
| Decra | Metal Shake Shingle | Shake | Shadowood | <input type="checkbox"/> |
| GAF/ELK | Architectural Shingles | Timberline Prestige | Weathered Wood | <input type="checkbox"/> |
| GAF/ELK | Architectural Shingles | Timberline ArmorShield II | Weathered Wood | <input type="checkbox"/> |
| Gerard Roofing Technologies | Metal Shake Shingle | Canyon Shake | Rockies Blend | <input type="checkbox"/> |
| IKO | Laminated Asphalt | Cambridge Limited Lifetime | Weathered Wood | <input type="checkbox"/> |
| Owens Corning | Laminated Asphalt | Duration Premium | Driftwood, Teak | <input type="checkbox"/> |
| Owens Corning | Laminated Asphalt | Woodmoor | Sycamore | <input type="checkbox"/> |
| Owens Corning | Laminated Asphalt | TruDefinition Duration | Weathered Wood | <input type="checkbox"/> |
| Owens Corning | Laminated Asphalt | Duration Premium | Brownwood | <input type="checkbox"/> |
| TAMKO | Laminated Asphalt | Heritage 30 or Heritage 50 | Weathered Wood | <input type="checkbox"/> |

If another roof manufacture, type/style, or color is requested, it must go through the full approval process.

Paint Colors:

Please see the HOA paint book (coming soon to the website). In the meantime, please contact the Management Company to borrow a hard copy. The paint selection must include the body color, trim color, and if applicable, the accent color from the book (include this information on the first page of the application). If another color(s) is requested, it must go through the full approval process.

Security/Locking Mailboxes:

| Manufacturer | Type/Style | Approved Color | Requested |
|---------------------|------------------------------------|----------------|--------------------------|
| Mail Boss | Mail Boss | Black | <input type="checkbox"/> |
| Mail Boss | Mail Manager | Black | <input type="checkbox"/> |
| Salsbury Industries | Salsbury Roadside Mailbox #4325BLK | Black | <input type="checkbox"/> |

If another locking/security mailbox is requested, it must go through the full approval process.